

Registration Announcement



Kate Sullivan Elementary School's Extended Day Enrichment Program Registration Details

Before and after school slots will be capped

July 15, 2024: Registration booklets & forms will be available online via our website at <https://www.leonschools.net/Page/35462>

Registration:

**Please see the registration calendar listed below for early registration dates and times.*

1. Print and complete registration form.
2. Review the registration booklet/tuition schedule
3. Review the behavioral contract with your student.
4. Submit forms with registration fee and cycle 1 tuition. Applications will not be accepted without payments.
5. Payments must be made in the form of a check, money order or online payment. If you are paying online, ensure that you have a spot in the program before submitting payment online. Online payments require student id.
6. Attend the extended day orientation in the new café on August 8, 2024 from 3:00-3:30 to go over the program and answer questions.
7. A copy of a valid LCS badge is required in order to receive the LCS discount. Otherwise the full tuition cost will be due at the time of registration and adjusted once we receive your id.
8. ELC certificate and EDEP ELC contract will need to be submitted for rate/discount

Project Care Scholarship Application:

*We will be accepting project care applications on Thursday, August 8, 2024 at 11:00 am. In the new café Project Care, is a scholarship initiative designed to provide financial assistance to families in need. To be considered, families must submit a new application each school year, and eligibility will be determined based on financial income per household. The availability of this scholarship depends on our annual program enrollment. Scholarships are awarded on a "first come, first serve" basis. Applicants will be notified by August 26th, 2024. Applicants are required to pay the full tuition cost for cycle one. If awarded, your cycle 1 payment will be distributed amongst the following cycles, until a payment is due again.

Example: Our tuition rate per cycle is \$190.00. If you qualify and have been awarded the "free lunch" reduction, your tuition payment for each cycle will be \$47.50. The \$190.00 paid at the time of registration will be divided equally among cycles 1-4.

1. Applicants MUST apply online at <https://www.myschoolapps.com/> .
Note: It is not available at this time. Please email Timothy Williams (details below) for more information.
 - Contact Mr. Timothy Williams in nutrition services, to verify your application.
2. Request that a copy of the meal benefits determination is emailed to you.
3. Bring a copy of your approved determination letter to the project care registration in order to verify that you qualify.
4. **Qualifying for the scholarship does not automatically mean you have been awarded. You must attend our Project care registration on August 26th, 2024 in the new café at 11:00 a.m. Spaces are limited and are given on a first come first service bases. This is a highly competitive scholarship. Think of this as "Black Friday" shopping.**
5. You may register your child in the program prior to project care registration. You do not have to wait for the project care registration to apply for EDEP.
6. If you remove your student from the program and you were rewarded a scholarship, please consider your spot forfeited.
7. We will have a waiting list. I constantly review our budget and will contact parents if we have additional funding.



Leon County Schools Is Not Ready to Accept Online.

For more information, please contact Timothy Williams
williamst1@leonschools.net
850-488-7426 2230

- **Free Lunch Benefits:** Parents/guardians of children who qualify for free lunch benefits are responsible for paying 25% of the regular full-time fee.
- **Reduced Lunch Benefits:** Parents/guardians of children who qualify for reduced lunch benefits are responsible for paying 58% of the regular full-time fee.
- **Attendance Requirement:** Regular program attendance is mandatory. The Program Manager reserves the right to suspend or terminate Project Care benefits if a student has excessive absences in a cycle without a valid reason and timely communication.
- **Compliance with Program Guidelines:** Approved recipients must adhere to all other EDEP program guidelines, including disciplinary policies and late payment/pick-up fees.
- Refer to the tuition chart for pricing discounts if you have been approved.

Frequently Asked Questions:

Payments may be made online payment system for credit, debit card payments. Visit our web site for a more in depth explanation of our online payment features.

Q. How much will I need to pay in order to register/ when is tuition due?

A. The registration fee is \$40 for the first student and \$5 each additional student. Tuition is \$190.00 per cycle. The registration fee and cycle 1 payment is due at the time of application submission.

Q. If I have a credit do I still have to register my child this school year?

A. Yes, you will still need to register your child for the 2024-2025 school year. If you secure a slot for your student during registration then the credit will be applied to your registration fee. You're credit doesn't guarantee a spot in the program.

Q. Is there a waiting list?

A. Yes, we will cap the program. Once we've reached our cap, we will adjust as needed and contact parents when an opening becomes available. Each grade level will have their own individual caps.

Q. Why do I have to make a full tuition payment if I apply for project care?

A. Project care is a scholarship based on our enrollment and funding. We can only offer a limited number of spaces. I can only guarantee the first three slots. Any other applicant must wait to hear back from me regarding their status. Please be prepared to pay the full tuition cost. A credit will be applied if a slot becomes available to you.

Q. Can I submit my forms via email?

A. No, all applications need to be submitted in person. Please see times and dates for submission. We will not accept forms via email.

Q. Where can I find the registration booklet and tuition chart?

A. Registration booklet and fee schedule can be located online at <https://www.leonschools.net/Page/35462>



Kate Sullivan Extended Day
Registration Calendar

JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
14 EDEP Registration Form Available Online	15 EDEP Early Registration 10:00-1:00 Multi-Purpose Room	16 Registration 1:00-3:00 New Cafeteria	17 Registration 1:00-3:00 New Cafeteria	18 Registration Closed	19 Registration Closed	20
21	22 Registration 12:00-2:00 New Cafeteria	23 Registration 1:00-3:00 New Cafeteria	24 Registration Closed	25 Registration Closed	26 Registration Closed	27
28	29 Registration 1:00-3:00 New Cafeteria	30 Registration 10:00-3:00 New Cafeteria	31 Registration 10:00-2:00 New Cafeteria			

August 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Registration Closed	2 Registration Closed	3
4	5 Registration Closed	6 Registration Closed	7 Registration Closed	8 Project Care 12:00-1:00 Open Registration (while space is avail) 1:00-3:00 EDEP Orientation/ Q&A 3:00-3:30 New Café	9 Registration Closed	10
11	12 1 st day of school Cycle 1 starts	13	14	15	16	17